

Board Minutes

Monday, November 8, 2021

The regular meeting of the Town Board convened in the Peetz Town Hall at 6:31 p.m. and opened with the Pledge of Allegiance. Mayor Traci Davenport, Clerk Evelyn Gardiner, Trustees Danielle Rennewanz, Ken Roelle, Brenda Segelke, Rayce Wood, and Zach Wood were present. Maintenance Manager Patrick White, WWTF Manager Amy Sorensen, Simon Farrell and Shane White of JVA, Inc. were present via Zoom.

CONSENT AGENDA: Zach Wood moved and Dani Rennewanz seconded a motion to allow JVA to present information regarding the WWTF and Railroad Arsenic Project prior to the business meeting. **Davenport-aye, Mansfield-aye, Rennewanz-aye, Roelle-aye, Segelke-aye, R. Wood-aye, Z. Wood-aye. Motion carried.**

Amy Sorensen reported that there will not be an on-site meeting on Tuesday, November 9 due to the lack of activity at the WW site. The regular weekly virtual meeting will be at 2:00 that afternoon instead. SRF is still waiting for AIS certificates so that Pay App #3 can be approved. Reichert Construction is working to procure these docs. Xcel has completed power to the site and the electrical is complete in the building. The main pump will not be shipped until December 9, so an arrival date is not known. The Change Order for the toxic fume meter has not been received, so no action could be taken. Amy gave a general breakdown of the remaining Contingency funds. Approximately \$150,000 will be available at the end of the project to decommission the old ponds over the next two years. Amy is working with Pat White to determine what additional equipment will be needed at the site. Simon Farrell suggested that the Board will want to negotiate Lydia Kiser's ORC contract for 2022. A discharge permit will no longer be required. There will still be flow rates for loading and monthly logs to be kept. He also reminded the Board that the old discharge permit will have to be cancelled. Substantial Completion was scheduled for December 22, 2021, so because of the current delays, a no-cost change order will probably be needed for a time extension. Both Simon and Shane explained that the RPR is out of hours. Since the RPR is a requirement of USDA, Joel Nienhuser's hours cannot be reduced to just critical inspections only. They explained that unused budget funds were shifted to the RPR line item to keep Joel on-site until completion. Amy Sorensen read the Amendment to the Owner and Employee Agreement #1 to approve the RPR payments. Paul Mansfield moved and Brenda Segelke seconded a motion to approve the Agreement Amendment. **Davenport-aye, Mansfield-aye, Rennewanz-aye, Roelle-aye, Segelke-aye, R. Wood-aye, and Z. Wood-aye. Motion carried.** Simon explained that once the pump is wired, training on operations will have to take place before the system can go online. The SRF loan payments begin this November. Amy has supplied the necessary wiring instructions for the November payment. The \$400,000 loan is a 30-year term at 5% interest. Beginning 2022, the payments will be \$7281.58 twice a year.

Shane White gave an update on the Railway Arsenic project. There were three responsive bidders: Reichert Construction - \$98,000, Velocity Constructors - \$82,000, and CGRS - \$69,815. Since USDA requires grant recipients to use the lowest responsive bidder, JVA recommended that CGRS be granted Notice of Award. Ken Roelle moved and Dani Rennewanz seconded a motion to approve the CGRS bid. **Davenport-aye, Mansfield-aye, Rennewanz-aye, Roelle-aye, Segelke-aye, R. Wood-aye, and Z. Wood-aye. Motion carried.**

Because JVA is managing the project, there will be additional administrative costs, which will be added to the cost of the project, and a new contract with JVA will need to be approved in December.

Pat White gave his Maintenance Report at this time. Gaps under the garage doors and the walk-in door of the Main Street shop need weather seals. Pat will check with Home Depot. He reported that the west garage door of the shop is in need of repairs that will require re-construction work. Pat will contact Bruce Nienhueser. The Kerr fill station meter could not be calibrated last month. Pat reported that that meter needs replaced, new piping is needed, an outside hydrant be added, and the building needs insulation and cosmetic upgrades. He asked that the Board put these items in the 2022 budget. The Board authorized Pat to contact several drilling companies for estimates. A price quote for sidewalk snow removal by Barre Ground was reviewed. The Board rejected the estimate and discussed the possibility of getting a blade for the John Deere mower instead. Zach Wood will get an estimate.

Minutes of the regular October 2021 meeting were reviewed. Dani Rennewanz moved and Rayce Wood seconded a motion to approve the Minutes as presented. **Davenport-aye, Mansfield-aye, Rennewanz-aye, Roelle-aye, Segelke-aye, R. Wood-aye, and Z. Wood-aye. Motion carried.**

Evelyn presented the Treasurer's Report. Paul Mansfield moved and Ken Roelle seconded a motion to accept the Treasurer's Report **Davenport-aye, Mansfield-aye, Rennewanz-aye, Roelle-aye, Segelke-aye, R. Wood-aye, and Z. Wood-aye. Motion carried.**