

Board Minutes

Monday, September 12, 2022

The regular meeting of the Town Board convened in the Peetz Town Hall at 6:30 p.m. and opened with the Pledge of Allegiance. Mayor Traci Davenport, Clerk Evelyn Gardiner, Trustees Ron Gentry, Dani Rennewanz, Brenda Segelke, and Zach Wood were present. Maintenance Supervisor Pat White was also present. Trustee Rayce Wood and WWTF Manager Amy Sorensen were present on Zoom.

Minutes of the regular July 2022 meeting were reviewed. Dani Rennewanz moved and Ron Gentry seconded a motion to approve the Minutes. **Davenport-aye, Gentry-aye, Rennewanz-aye, Segelke-aye, R. Wood-aye, Z. Wood-aye. Motion carried.**

Evelyn presented the Treasurer's Report. Dani Rennewanz moved and Ron Gentry seconded a motion to accept the Treasurer's Report. **Davenport-aye, Gentry-aye, Rennewanz-aye, Segelke-aye, R. Wood-aye, Z. Wood-aye. Motion carried.** During the Treasurer's Report, Evelyn pointed out that the Reserved Checking account at Bank of Colorado has not generated any interest since moving those funds from Wells Fargo in 2018 and that the BOC account had to be reactivated due to lack of activity. **Ron Gentry moved and Brenda Segelke seconded a motion to transfer the account to the ColoTrust General Fund and close out the Reserved Account. Davenport-aye, Gentry-aye, Rennewanz-aye, Segelke-aye, R. Wood-aye, Z. Wood-aye. Motion carried.**

Paul Mansfield entered the meeting via Zoom at 6: 38 pm.

Evelyn presented the Claims Report. Zach Wood moved and Brenda Segelke seconded a motion to accept the Claims Report. **Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood-aye, Z. Wood-aye. Motion carried.**

OLD BUSINESS:

Project Manager Amy Sorensen was asked to present before the Maintenance Report.

WW PROJECT MANAGER REPORT: Amy reported that the gas monitor and beacon have been installed. She requested that Pat White check into correct procedures and perform a test before the Town signs off on it. Amy will contact Guarantee Electric for an invoice. The Town will pay them directly as those funds have already been distributed to the Town. The As-Built Drawings and Operation Manuals, and other final documents should be arriving by mail soon.

The flowmeter still has not been correctly calibrated. Amy will contact Eric Riechert.

A final walk-through by the engineers and funding agents must be performed a year from completion before the warranty period expires. Amy will be scheduling this for some time in April or May 2023.

Amy has Attorney Kelly Lowery working on a scope of work contract for Amy as Project Manager for the Decommissioning phase of the project. She is also lining up budget items with USDA and DOLA for the remaining funds available for this phase, with completion anticipated about 18 months from now. Amy will not be attending monthly meetings until late 2022 or early 2023 but will stay in touch with the Town office.

MAINTENANCE REPORT: Pat White discussed the Sanitary Survey Report and the violations that the Town received from the State. Two main corrections that need to be made were having a backflow prevention plan in place and having a better first point-of-entry testing location. There needs to be a hydrant under the water tower for this. Pat will explore the proper location for this and contact Gage Roelle for the work that needs to be done. One other violation noted was the vent on top of the water tower not being in compliance. Cunningham, Inc. will be asked to take a photo of the vent when they come to paint the water tower.

Discussion about developing a backflow plan led to an agreement that a full-time maintenance person will need a computer, a company cell phone, and a Viaero iPad for monitoring, recording, and reporting on water and sewer, completing safety trainings, and various other tasks required by the job.

OLD BUSINESS:

1) **RAILROAD WELL ARSENIC:** Evelyn received all the Final Release Waivers from CGRS today. The Town can now pay all the pay apps and submit the necessary final documents to receive grant reimbursement from CDPHE Small Communities Grant and DOLA Grant.

2) **WALKING PATH:** Nothing to report.