

Board Minutes

Monday, June 12, 2023

The regular May meeting of the Town Board convened in the Peetz Town Hall at 6:29 p.m. and opened with the Pledge of Allegiance. Mayor Traci Davenport, Clerk Evelyn Gardiner, Trustees Ron Gentry, Paul Mansfield, Brenda Segelke, Zach Wood, and Maintenance Manager Hunter White were present. WWTF Project Manager Amy Sorensen and ORC Lydia Kiser were present via Zoom. Trustee Dani Rennewanz was absent.

Consent Agenda: **Zach Wood moved and Paul Mansfield seconded a motion to approve the change of date for the regular board meeting from Monday, May 8 to Thursday, May 12. Davenport-aye, Gentry-aye, Mansfield-aye, Segelke-aye, Rayce Wood, and Z. Wood-aye. Motion carried.**

Minutes of the regular April 2023 meeting were reviewed. Brenda Segelke moved and Rayce Wood seconded a motion to approve the Minutes. **Davenport-aye, Gentry-aye, Mansfield-aye, Segelke-aye, Rayce Wood, and Z. Wood-aye. Motion carried.**

Evelyn presented the Treasurer's Report: Paul Mansfield moved and Zach Wood seconded a motion to accept the Treasurer's Report. **Davenport-aye, Gentry-aye, Mansfield-aye, Segelke-aye, Rayce Wood, and Z. Wood-aye. Motion carried.**

Evelyn presented the Claims Report. Paul Mansfield moved and Brenda Segelke seconded a motion to accept the Claims Report. **Davenport-aye, Gentry-aye, Mansfield-aye, Segelke-aye, Rayce Wood, and Z. Wood-aye. Motion carried.**

- 1) **WW PROJECT MANAGER REPORT:** Amy Sorensen presented a no-cost Change Order No. 1 for the Decommissioning of the old WWTF, extending the Substantial Completion from July to September and the Final Completion from August to October. **Rayce Wood moved and Zach Wood seconded a motion to approve Change Order No. 1. Davenport-aye, Gentry-aye, Mansfield-aye, Segelke-aye, Rayce Wood, and Z. Wood-aye. Motion carried.** Because the new completion dates push beyond Matt Adams's plant times for the property, the Town will need to enter into a Memorandum of Understanding with Adams.

The next Construction meeting is scheduled for May 23 at 2:00 pm.

Amy has submitted Pay App No. 1 in the amount of \$43,000.38 for charges for engineering, attorney fees, etc. already paid by the Town. Robert Thompson of DOLA is retiring at the end of May, so there will be a new DOLA contact soon.

MAINTENANCE REPORT: Hunter White

- Hunter reported that on May 11 a breaker flipped causing loss of power at the Main Well and the Town's residents were without water. The Wacker Neuson generator was engaged, and Xcel Energy repaired the damaged breaker. Water was restored within a couple hours without any adverse effects. A reverse 911 call about the water shortage was helpful but not all residents got the call. Evelyn will check with the County to see if there is something residents need to do to get these calls.
- Hunter reported that Mission Reports at the WWTF indicate brief power surges, and Lydia had concerns. These are quite common this time of year and not a concern.
- More graffiti has appeared in the Park, and on the back of the Town Hall. Hunter removed it with a power washer, but the stucco on the Hall was slightly damaged. He reported that all of the stucco wall there is in poor condition and needs refinished.
- The Town Shop roof is leaking in multiple places. Evelyn will contact CIRSA about a Claim prior to the CIRSA building inspection on June 5.
- Watering at the Park has begun for the summer. The mower blades have been replaced and mowing has begun.
- Hunter requested assistance from Board members with finishing the inside of the Kerr station and moving large items out of the Town Shop to storage under the Water Tower.
- Hunter gave the Board information about a smoke test that can be done on the sewer lines in Town, which detects broken lines and lets residents know if they have sewer gases leaking back into their homes.

OLD BUSINESS:

- 2) **ARSENIC AT THE RAILROAD WELL:** Lydia Kiser reported that a static mixer has been installed at the well, which is one of the last items needed to complete the repairs. JVA engineer Shane White will inspect the operation, and Universal Water will complete a backwash and flushing, and then Lydia can take bacteria samples. If all goes well, Lydia anticipates start-up of the well next week. Evelyn reported

that CDPHE has issued a new contract and updated the deliverables for the remaining Small Communities Grant funds to be used to offset some of the costs of the wellhouse repairs.

Lydia also reported that the Town's Consumer Confidence Report will be coming out soon, listing the current violations for the town's drinking water supply. This will be noted in the May billing.

Bids need to be submitted for the new entry point hydrant at the water tower. The Board instructed Hunter to put together the specifications for this project.

- 3) **PEETZ SCHOOL PROJECT:** Evelyn reported that Chad Rayl, Project Manager for the Peetz School building project, received instructions from the Survey Project Manager for the abandonment deed needed from the Town to the School. The Town will maintain an easement on Coleman and Ross Avenues for waterline access. Information will be provided to attorney Kelly Lowery so she can prepare a deed. Because the school building project will require a large number of 811-Dig locates, Evelyn will issue UNCC a pre-paid check for \$100 to be placed on credit.

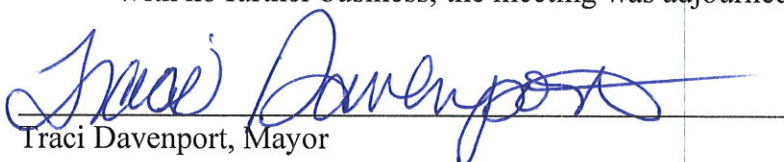
NEW BUSINESS:

- 1) **BIG IRON AUCTION-TOWN EQUIPMENT:** The Massey tractor, the 1969 dump truck, a blade and scraper are currently listed on the Big Iron Auction website with 2 more weeks until the sale closes. Hunter and board members have been procuring quotes for replacement equipment from local implement dealers. Discussion was held about whether to purchase or lease replacement equipment until it is known whether certain implements will meet the Town's needs.

COMMITTEE REPORTS:

- **STREETS:** Evelyn gave an update on the 2022 HUTF report. There are concerns about debris accumulating in the Louisa Street ditch. Maintenance will be done.
- **WATER/SEWER:** Evelyn reported on the SPWRAP report, indicating the amount of water treated at the RR well in 2022. Hunter requested that the Town switch from bottled chlorine for water treatment to 15-gallon drums that would be delivered on a schedule. The Board approved.
- **PERSONNEL:** Reimbursement for town utilities will begin on May 1 as part of the benefits for maintenance personnel living in Peetz.
- **CEMETERY:** The 2023 Knifer Trust budget was approved, and the Town was reimbursed \$1710 for use of the Bobcat, rotary cutter, and cemetery software costs. Barre Ground has completed the stamped concrete pad surrounding the Knifer bench. The site is ready to have the concrete pots and faux greenery put in place, hopefully before Memorial Day. Evelyn reported that in further collaboration with the Catholic cemetery committee, the Town should consider committing the \$8000 budgeted for land purchase to the \$8000 match from Sacred Heart for the removal of the trees and the installation of a road around the perimeter of the cemetery. The Board agreed.
- **FINANCE:** The ARP-SLFRF grant funds (\$59,067.19) have been appropriated and are now available.
- **ANIMAL CONTROL:** The annual pet clinic was well attended. 12 residents registered their dogs.
- **PARKS AND RECREATION:** Surveillance was discussed. Lights are being left on at the Pavilion, and Hunter will trim up the spruce tree for better observance of the Park.
- **COMMUNICATIONS:** The Town is now part of the Northeast Colorado Regional Innovative Housing Strategies (IHOP) Planning Grant and project. The Town received property evaluations from the Logan County Assessor.
- **PERMITS:** No building permits. Evelyn will post notices about swimming pool permits.
- **SANITATION:** Surveillance was also discussed for the Burn Pile. Discussion about opening/closing the burn pile resulted in an agreement to designate several times a year for the burn pile to be open with supervision.
- **ORDINANCE NO. 1:** Nothing to report.

With no further business, the meeting was adjourned at 8:51 p.m.


Traci Davenport, Mayor


Evelyn Gardiner, Clerk