

Board Minutes

Monday, November 13, 2023

The regular October meeting of the Town Board convened in the Peetz Town Hall at 6:31 p.m. and opened with the Pledge of Allegiance. Mayor Traci Davenport, Clerk Evelyn Gardiner, Trustees Jared, Burns, Ron Gentry, Dani Rennewanz, Brenda Segelke, and Maintenance Manager Hunter White were present. Trustee Paul Mansfield and Project Manager Amy Sorensen were present via Zoom.

Consent Agenda: **No action.**

Minutes of the regular September 2023 meeting were reviewed. Dani Rennewanz moved and Ron Gentry seconded a motion to approve the Minutes. **Burns-aye, Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye. Motion carried.**

Trustee Zach Wood entered the meeting at 6:40 p.m.

Evelyn presented the Treasurer's Report. Ron Gentry moved and Paul Mansfield seconded a motion to approve the Treasurer's Report. **Burns-aye, Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Wood-aye. Motion carried.**

Evelyn presented the Claims Report. Dani Rennewanz moved and Brenda Segelke seconded a motion to approve the Treasurer's Report. **Burns-aye, Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Wood-aye. Motion carried.**

WWTF DECOMMISSIONING: Project Manager Amy Sorensen reported that the project has been held up while the Town waits for the DOLA grant payment of \$184,775. Until these funds are available, the Town will delay paying Pay App # 4 for \$145,506.75 to Velocity Constructors, Inc. A USDA grant payment of \$85,281.23 should be coming next week as well. Until these payments have been received, the Town cannot pass Resolution 2023-4 to make the final payment to Velocity Constructors, Inc. An electronic vote will be taken when the funds have been received and the Resolution ratified at the November meeting. If all funding has been wrapped up by then, the Town will execute a deed to return the acreage for the old lagoons to Matt and Alicia Adams.

MAINTENANCE REPORT: Hunter White

- Hunter is making preparations for colder temperatures. The Park water has been shut off.
- The Bobcat tractor is waiting for a new radiator.
- Hunter and Pat White re-roofed the Main Well.
- Hunter is studying for water exams and plans to take the test soon.

OLD BUSINESS:

- 1) **DECOMMISSIONING OF OLD LAGOONS:** Covered in Amy's report.
- 2) **ARSENIC AT THE RAILROAD WELL:** Evelyn requested the final retainage funds from CDPHE. The VFD pump at the RR well either needs to be optimized to prevent it from running too much or go back to the original Murphy switch system. Hunter and the Board agreed the Murphy switch was the better option.
- 3) **PEETZ SCHOOL PROJECT:** Attorney Kelly Lowery is still drafting the abandonment deed for this project.
- 4) **FOR PEETZ SAKE/HOMECOMING:** The Board received an update of days and times for events for the annual For Peetz Sake/Homecoming celebration. The event will be held Oct. 19-21 this year.

Jared Burns left the meeting at 6:55 p.m.

NEW BUSINESS:

- 1) **RESOLUTION 2023-4: A RESOLUTION AUTHORIZING FINAL PAYMENT OF THE BIOSOLIDS REMOVAL PROJECT:** No action could be taken at this meeting. The vote will be taken electronically after grant payments have been made and then ratified at the November meeting.
- 2) **DISCUSSION OF TINY HOME ORDINANCE/FEE SCHEDULE:** After discussion and some research of how other municipalities regulate tiny homes., the Permit Committee: (Jared Burns and Ron Gentry) was charged with doing further research and putting together guidelines for an ordinance regulating tiny homes in the Town of Peetz for the Board to review at a future meeting.

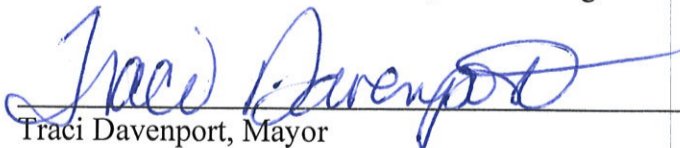
Jared Burns re-entered the meeting at 7:25 p.m.

- 3) **REVIEW OF 2024 DRAFT BUDGET:** Evelyn presented the 2024 draft budget for review. The primary focus will be on water issues in 2024. The Finance Committee will meet with Evelyn later this month to finalize the budget and submit it to Lauer, Szabo, & Assoc.

COMMITTEE REPORTS:

- **STREETS:** A letter of complaint was read regarding the condition of the alley in the 600 block between Louisa Street and Emiline Street. The low spot will be filled as soon as equipment is available to do so.
- **WATER/SEWER:** Evelyn has submitted an application for a possible CDPHE grant to address drinking water issues. Hunter will distribute Lead/Copper sample bottles this week to the 10 sampling locations. The Board agreed to increase water and trash rates effective with the January billing. A fee schedule resolution will be drafted. Discussion was held about the impending new Lead/Copper regulation coming from the State of Colorado. A preliminary survey of all water lines has to be completed by October of 2024. Funding will be sought to offset the cost of this project.
- **PERSONNEL:** The Personnel Committee developed an employee review document that they presented to the Board. (A copy is filed with these Minutes.) Hunter was asked to complete the assessment for himself, and all Board members will assess Hunter's first year of employment and submit it to the Committee. The Board will discuss the assessments in Executive Session at the November meeting.
- **CEMETERY:** The Cemetery Committee: (Jared Burns and Zach Wood) will investigate a report of a cemetery plot cave-in and determine how to repair it.
- **FINANCE:** The Board reviewed a letter from Colorado Municipal League regarding Employee Benefit packages available through the organization. Evelyn is working with Lauer, Szabo, and Assoc. to resolve federal tax reporting issues.
- **ANIMAL CONTROL:** Nothing to report.
- **PARKS AND RECREATION:** The graffiti on the underside of the Park Pavilion roof still needs to be painted over. The Burn Pile will be open Saturday, Oct. 14.
- **COMMUNICATIONS:** Thank you from CIRSA for the Town's continued membership; a copy of Form 1041, Schedule K for the Knifer Trust was submitted by Johnson and Associates and filed with the Knifer Trust documents.
- **PERMITS:** Nothing to report.
- **SANITATION:** Evelyn asked Marick's for additional plastic recycling bins. ONLY #2 plastic is acceptable for plastic recycling.
- **ORDINANCE NO. 1:** A discussion was held regarding the mowing of lots all the way to the street by Town residents. It was determined that most residents do this.

With no further business, the meeting was adjourned at 8:05 p.m.


Traci Davenport, Mayor


Evelyn Gardiner, Clerk