

Board Minutes

Monday, January 8, 2024

The regular December meeting of the Town Board convened in the Peetz Town Hall at 6:31 p.m. and opened with the Pledge of Allegiance. Mayor Traci Davenport, Clerk Evelyn Gardiner, Trustees Jared Burns, Paul Mansfield, Brenda Segelke, Zach Wood, and Maintenance Manager Hunter White were present. Trustees Ron Gentry and Dani Rennewanz, and Project Manager Amy Sorensen were present via Zoom. Ray Davenport was a guest.

Consent Agenda: **No action.**

Minutes of the regular November 2023 meeting were reviewed. Paul Mansfield moved and Brenda Segelke seconded a motion to approve the Minutes with a minor correction. **Burns-aye, Davenport-aye, Gentry-aye, Mansfield-aye, Segelke-aye, Wood-aye. Motion carried.**

Evelyn presented the Treasurer's Report. Zach Wood moved and Jared Burns seconded a motion to approve the Treasurer's Report. **Burns-aye, Davenport-aye, Gentry-aye, Mansfield-aye, Segelke-aye, Wood-aye. Motion carried.**

Evelyn presented the Claims Report. Paul Mansfield moved and Brenda Segelke seconded a motion to approve the Claims Report. **Burns-aye, Davenport-aye, Gentry-aye, Mansfield-aye, Segelke-aye, Wood-aye. Motion carried.**

Trustee Dani Rennewanz entered meeting via Zoom at 6:45 pm.

WWTF DECOMMISSIONING: Project Manager Amy Sorensen reported that the Town is waiting for the final payment from DOLA and that USDA will make a reimbursement payment for the Contingency Fund purchases once they are complete. USDA wants to wrap up the project by January 31, 2024. Amy contacted Andrew Rein from Riechert Construction about the invoice received from Van Pelt Fencing of Scottsbluff for repairs made to the WWTF gate. Andrew agreed that this work was warrantied and will take care of the bill.

The final Walk-Through inspection by the engineers and the contractor is scheduled for Tuesday, May 7, 2024. Amy does not anticipate that she will be present for the Walk-Through. She reported that conferences with Attorney Kelly Lowery determined that the old lagoon acres should not be deeded to Adams until all payments have been made.

Amy is gathering the last of the reimbursable invoices to submit to USDA. The approved purchases for Contingency Funds were discussed. Paul Mansfield and Hunter White presented quotes for a UTV and a dump trailer. The Board unanimously agreed to expend Contingency Funds to purchase all the approved items on the USDA list. Evelyn will email the quotes to Amy Sorensen, who in turn will submit them to USDA for approval. Hunter was charged with getting a second quote for the dump trailer from Adams Autos and Equipment in Sidney.

For all intents and purposes Amy's job as Project Manager will be complete once all payments are made. She will not be on the Agenda for further meetings.

MAINTENANCE REPORT: Hunter White

- Hunter inspected the grave cave-in at the Cemetery. He will not be able to remove the concrete without assistance. It will be a project for spring.
- Hunter put up the Christmas display in the Park and decorated the Park and Town Hall with lights. Some new lights were purchased.
- He distributed Lead and Copper sample bottles to 10 residents, collected same, and delivered them to Lydia in Sterling.
- On Sunday, November 26, the Main Well was down. Kuntz Pump and Well Service pulled the well and replaced all the wiring. On Wednesday of the next week, the Water Tower overflowed. The well was shut off, and Kuntz returned to replace lines to the expansion tank. The RR Well, which had been off, was turned on and the Main Well was off. The Tower overflowed again. The problem was eliminated, and the Tower is filling properly.
- Hunter made several 811-Dig locates for the School Building Project.
- Hunter and Paul Mansfield gathered equipment quotes in Sterling. They added that a large capacity water tank is also needed for situations that require flushing the wells.
- Day & Night Plumbing and Heating inspected the furnace in the Town Shop and recommended that the Town purchase a new furnace. Hunter suggested the Town get a second opinion.
- Hunter contacted Caleb Barrett of Barre Ground about removing the trees at the Peetz Cemetery. Caleb agreed to the task. What to do with the tree waste is to be determined.