

Board Minutes

Monday, April 10, 2023

The regular March meeting of the Town Board convened in the Peetz Town Hall at 6:30 p.m. and opened with the Pledge of Allegiance. Clerk Evelyn Gardiner, Trustees Ron Gentry, Paul Mansfield, Mayor Pro-Tem Dani Rennewanz, Brenda Segelke, Zach Wood, and Maintenance Manager Hunter White were present. WWTF Project Manager Amy Sorensen and Mayor Traci Davenport were present via Zoom. Trustee Rayce Wood was absent.

Consent Agenda: **Ron Gentry moved and Paul Mansfield seconded a motion to review the 2022 Budget Exemption prepared by Lauer, Szabo, and Associates, PC. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, and Z. Wood-aye. Motion carried.** Dani Rennewanz read the Resolution/Ordinance for Exemption from Audit. **Paul Mansfield moved and Brenda Segelke seconded a motion to approve the 2022 Audit Exemption. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, and Z. Wood-aye. Motion carried.** A copy of the Exemption is included with these Minutes and on file in the Budget files in the vault.)

Minutes of the regular February 2023 meeting were reviewed. Ron Gentry moved and Brenda Segelke seconded a motion to approve the Minutes. **Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, and Z. Wood-aye. Motion carried.**

Evelyn presented the Treasurer's Report: Paul Mansfield moved and Zach Wood seconded a motion to accept the Treasurer's Report. **Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, and Z. Wood-aye. Motion carried.**

Evelyn presented the Claims Report. Zach Wood moved and Paul Mansfield seconded a motion to accept the Claims Report. **Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, and Z. Wood-aye. Motion carried.**

MAINTENANCE REPORT: Hunter White

- The snowplow needs new wear blades and skid shoes at a cost of approximately \$834. Hunter will get these from Twin City Auto in Scottsbluff.
- Hunter is working on smoothing up streets after the winter snowstorms. He has checked on pricing for road base gravel with McAtee at approximately \$25 per ton and \$125 to haul to Peetz. The Board advised him to check with other suppliers and put together an estimate of how much will be needed. Hunter was also instructed to use as much of the asphalt millings as he can possibly break loose from the pile to use as street/alley filler.
- Day and Night Plumbing and Heating of Sidney repaired the shop furnace.
- Kuntz Pump and Well Service replaced the battery at the Main Well, but Hunter reported it is still not reading correctly. He will follow up.
- Concrete Specialties has given the Town an estimate of \$10,000 to \$12,000 to install a new entry point for drinking water testing at the Water Storage Tank. This will include installing a frost-free hydrant and building a small shed around it with a concrete floor with a drain. Since this installation is already past the due date for CDPHE inspection compliance, it needs to be completed ASAP.
- The Board instructed Hunter to make testing for his water/sewer certifications a priority.
- The Town burn pile will be scheduled for a burn as weather allows.

OLD BUSINESS:

- 1) **WW PROJECT MANAGER REPORT:** Amy Sorensen reported that Attorney Kelly Lowery has review and signed the Construction Contract and Bonds for the Decommissioning phase of the WWTF. The project is waiting for TENORM testing of the biosolids, which will take up to 6-8 weeks from the time of sampling. Biosolids removal is scheduled for July 10. A pre-construction meeting with the engineers and the contractor will be held at the Town Hall on March 28 at 11 a.m. The Notice to Proceed will set the project in motion, but due the time delay for testing, a No-Cost Extension may have to be executed, which won't effect the grant funding. Sorensen has contacted the landowner about the timing.
- 2) **ARSENIC AT THE RAILROAD WELL:** No progress.
- 3) **PEETZ SCHOOL PROJECT:** Legal descriptions of the property to be vacated by the Town to facilitate the new school construction will be sent to Attorney Kelly Lowery to draft the deed.
- 4) **REQUEST TO REVISE LIVESTOCK ORDINANCE:** Following last month's request by Katelyn Roelle to allow chickens/rabbits in Town, the Animal Control Committee presented proposals for restrictions regarding animal numbers, housing, placement, and permitting. The Board deemed the restrictions to be too cumbersome and time consuming for the Town, along with concerns about High Path Avian Flu and predators. **Ron Gentry moved and Brenda Segelke seconded a motion to postpone the**

matter indefinitely. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, and Z. Wood-aye. Motion carried.

- 5) **SALE OF TOWN EQUIPMENT:** An estimate for needed repairs to the Massey tractor was reviewed. Discussion was held about options. Since the Board had previously voted to sell the Massey and the dump truck on Big Iron Auction, it was agreed that Zach Wood would contact Big Iron to proceed with the sale of these units. Some minor repairs will possibly be made by Board members as time allows before the sale.

NEW BUSINESS:

- 1) **RESOLUTION 2023-2** Mayor Pro-Tem Dani Rennewanz read Resolution 2023-2: Fee Schedule Amendment Resolution. **Zach Wood moved and Ron Gentry seconded a motion to approve the following fee schedule changes for building permits and liquor licenses:**

- New Home was \$25 now \$300
- Mobile/Modular Home was \$20 now \$100;
- Storage Container was \$20 now \$50; (limit 1)
- Additional room(s) that add square footage was \$15 now \$50 each;
- Double Garage was \$15 now \$100;
- Single Garage was \$10 now \$50;
- Storage Shed (Larger than 16'x20') was \$15 now \$50;
- Storage Shed (Smaller than 16'x20') was \$10 now \$30;
- Deck, Cement Patio, Cement/Asphalt Driveway was \$10 now \$30;
- Fence was \$5 now \$25; and
- Liquor License was \$50 now \$75.

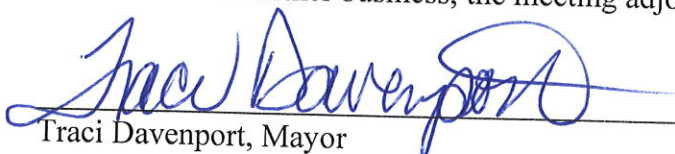
Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, and Z. Wood-aye. Motion carried. The Resolution is effective immediately.


- 2) **HILLTOPPER EASTER EGG HUNT:** The Peetz Hilltoppers sent a written request for donations for their annual Easter Egg Hunt to be held April 1. **Ron Gentry moved and Brenda Segelke seconded a motion to donate \$50. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, and Z. Wood-aye. Motion carried.**

COMMITTEE REPORTS:

- **STREETS:** Covered in Maintenance.
- **WATER/SEWER:** Evelyn advised the Board that an Expenditure Plan for the ARP-SFRPF grant funds is due April 30, 2023.
- **PERSONNEL:** Nothing to report.
- **CEMETERY:** Evelyn presented a draft of the 2023 Cemetery Budget for the Knifer Trust. **Zach Wood moved and Ron Gentry seconded a motion to approve the budget request. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, and Z. Wood-aye. Motion carried.** Evelyn will send the request to Trustee Lori Hulbert for approval.
- **FINANCE:** Nothing to report.
- **ANIMAL CONTROL:** Nothing to report.
- **PARKS AND RECREATION:** Nothing to report.
- **COMMUNICATIONS:** Sterling Chamber of Commerce sponsorship request; a CORA request for copies of the Town's insurance coverage by CIRSA; and CRWA Board of Directors Notice of Nominating Petitions filed.
- **PERMITS:** One for rock driveway.
- **SANITATION:** Nothing to report.
- **ORDINANCE NO. 1:** Nothing to report.

With no further business, the meeting adjourned at 8:41 p.m.


Traci Davenport, Mayor


Evelyn Gardiner, Clerk

ADDENDUM: On March 16, via email, Paul Mansfield moved and Zach Wood seconded a motion to allow the Pectz School Building Project contractors to remove 4 Town streetlight poles and have them removed from the Town's Xcel billing. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, and Z. Wood-aye. Motion carried.