

# Board Minutes

Monday, February 8, 2021

The regular meeting of the Town Board convened in the Peetz Town Hall at 6:30 p.m. and opened with the Pledge of Allegiance. Mayor Traci Davenport, Clerk Evelyn Gardiner, Trustees Paul Mansfield, Danielle Rennewanz, Ken Roelle, Brenda Segelke, Rayce Wood, Zach Wood, Maintenance Manager Patrick White, and WW Project Manager Amy Sorensen were present. Water/Sewer Operator Lydia Kiser, JVA Engineers Simon Farrell and Shane White were present via Zoom. WFI Manager Todd Simon dropped off a proposal for sewer cleaning before the meeting and left due to weather.

**CONSENT AGENDA:** Rayce Wood moved and Paul Mansfield seconded a motion to grant Superintendent of Peetz School Dustin Seger's request to speak before the Board whenever he arrived. Motion carried.

Minutes of the regular January 2021 meeting were reviewed. Dani Rennewanz moved and Zach Wood seconded a motion to approve the Minutes as presented. Motion carried.

Evelyn presented the Treasurer's Report. Paul Mansfield moved and Rayce Wood seconded a motion to accept the Treasurer's Report. Motion carried.

Evelyn presented the Claims Report. Paul Mansfield moved and Danielle Rennewanz seconded a motion to accept the Claims Report. Motion carried.

**MAINTENANCE REPORT:** Pat White reported that issues with snow removal have been addressed. He also reported that HES, the company working for the Peetz Telephone Company, is using the 2-yd. dumpster from the Town waste dump for their own use at the Old Town Shop. Evelyn will contact Josh Fiscus. Lydia Kiser reported that McGuire Iron has made a second attempt to schedule tower cleaning. Neither Lydia nor Pat were available on such short notice. Lydia will keep trying to schedule with McGuire Iron with more lead time. The Board reviewed the WFI proposal for sewer cleaning. Brenda Segelke moved and Zach Wood seconded a motion to retain WFI for the designated area of Town and at the price proposed. Motion carried.

Superintendent Dustin Seger entered the meeting at this time. Mr. Seger stated that Peetz School wants to install safety gates on Coleman Avenue in front of the school at the entrance of Louisa Street and just north of the main doors of the building. These gates will be closed before school until after the busses leave in the afternoon to allow children to cross Coleman Avenue without cars entering this area. By consensus, the Board had no objections.

## **OLD BUSINESS:**

- 1) **WW PROJECT MANAGER REPORT:** Amy reported that the Pre-Construction meeting with Riechert Construction was held Jan. 12 in the Peetz Community Center. The Notice to Proceed was executed at that time. Construction meetings will now be held weekly on Tuesdays at 2:00 p.m. Payment applications will be presented at the first of the month, and the last Tuesday of each month during construction will be an on-site visit. The Board reviewed the Preliminary Construction Schedule. Riechert plans to mobilize the last week of March at the WWTF site. Amy will keep Matt Adams apprised of the schedule dates. Riechert plans to complete the project by end of August but has until December 2021 to finish without penalty. All funding is now in place. The Town has deposited the \$375,000 USDA loan funds in the General Fund. \$400,000 in SRF loan funds will be available later this week. The Town has been reimbursed \$161,385.01 for funds spent from the General Fund prior to loan closing. The Town was required to pay \$1000 in in-kind funds. The USDA loan funds are required to be spent first on the project. DOLA funds cannot be spent on anything but construction. Amy explained that there will be multiple checks and balances as these funds are spent because all agencies will have to sign off. The Town has a Contingency Fund of \$325,000 for the project. \$20,000 was budgeted for the Geo-Tech, but this may be more. The Town is also over budget on the Bond Attorney increase. Amy Sorensen proposed that since the project will take two years longer than anticipated, she requested an additional \$25,000 through 2022 to be dispersed along with the remainder of her original contract in four equal payments of \$12,500 as follows: 1) Start of Project in March, 2) 50% Completion, 3) Substantial Completion, and 4) Final Completion.
- 2) **RAILROAD WELL ARSENIC REPORT:** The Arsenic Engineering Design received state approval on January 25, 2021. The Town now has 90 days to begin construction and 180 days to complete the project. JVA, Inc. had initially recommended Superior Air & Water, the manufacturer of the media, as the installer, but DOLA is requiring the project to go to public bid. Simon Farrell will follow up with DOLA representative, Greg Etl, to confirm the necessity of public bid. In the meantime, assuming it will

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be necessary, **Ken Roelle moved and Rayce Wood seconded a motion to enter into an agreement with JVA to handle the bid process at a cost \$7000. Motion carried.** This cost was not part of the original agreement with JVA. A web-based platform will be used for solicitation/submission of bids.

Lydia Kiser engaged JVA engineers in a discussion about what effects installation of the Arsenic Media may have on the time that the railroad will have to be off-line and how it may affect the tower cleaning.

**NEW BUSINESS:**

- 1) **WATER TOWER INSPECTION AND BIDS:** The Board agreed to do further review and wait to see how soon arsenic installation will be completed.

**COMMITTEE REPORTS:**

**STREETS:** The Board discussed Pat White's request for purchasing a one-ton dump truck with blade. Pat was directed to gather information.

**WATER/SEWER:** Covered in Maintenance Report.

**PERSONELL:** Nothing to report.

**CEMETERY:** Designated board members executed a deed for Kirkpatrick for one plot.

**FINANCE:** Paul Mansfield moved and Ken Roelle seconded a motion to allow the Clerk to make internal transfers of funds after first receiving permission from the Board and approved a transfer of \$52,000 from Bank of Colorado Regular Checking to Reserve Checking. Motion carried. This transfer to cover the cost of the Arsenic project and the water tower cleaning contract.

Rayce Wood moved and Paul Mansfield seconded a motion to approve Amy Sorensen's request for an additional \$25,000 added to her WWTF Project Manager contract to be paid in four (4) equal payments as proposed. Motion carried.

**PARKS & RECREATION:** The new flagpole has been delivered. Pat asked for Board volunteers to assist with installation.

**ANIMAL CONTROL:** Nothing to report.

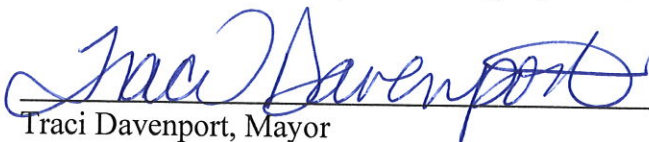
**COMMUNICATIONS:** Email from CDPHE regarding Arsenic time-line, small town water usage survey request, signed engagement letter for Lauer, Szabo and Associates, request from Northeast Council of Government for elected officials update.

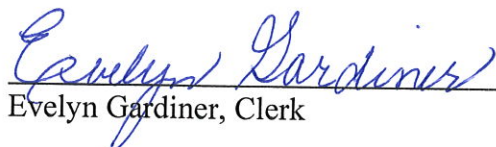
**PERMITS:** Nothing to report.

**SANITATION:** Nothing to report

**ORDINANCE NO. 1:** Nothing to report.

With no further business, the meeting adjourned at 8:45 p.m.

  
Traci Davenport, Mayor

  
Evelyn Gardiner, Clerk