

# Board Minutes

Monday, February 12, 2024

The regular January meeting of the Town Board convened in the Peetz Town Hall at 6:31 p.m. and opened with the Pledge of Allegiance. Mayor Traci Davenport, Clerk Evelyn Gardiner, Trustees Jared Burns, Brenda Segelke, Zach Wood, and Maintenance Manager Ron Gentry were present. Trustees Paul Mansfield and Dani Rennewanz were present via Zoom.

Consent Agenda: **No action.**

Minutes of the regular December 2023 meeting were reviewed. Brenda Segelke moved and Jared Burns seconded a motion to approve the Minutes with a minor correction. **Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Wood-aye. Motion carried.**

Evelyn presented the Treasurer's Report. Paul Mansfield moved and Zach Wood seconded a motion to approve the Treasurer's Report. **Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Wood-aye. Motion carried.**

**Trustee Dani Rennewanz entered the meeting at 6:43 pm.**

Evelyn presented the Claims Report. Brenda Segelke moved and Dani Rennewanz seconded a motion to approve the Claims Report. **Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Wood-aye. Motion carried.**

## MAINTENANCE REPORT: Ron Gentry

- Ron emailed a maintenance report with photos to the Board for their review prior to the meeting.
- The Board approved the purchase of replacement shop tools and missing well house locks.
- Ron has developed QR codes for water records forms and fuel purchases. He will develop others as needed. The forms will be filled in digitally and shared on a Google site.
- Ron was instructed to follow up on the shop furnace that is not working and the progress on the VFD pumps at the well sites.
- A padlock will be placed on the entry point hydrant.
- The Board approved a request to purchase a piece of expanded metal to cover the clean-out pit at the sewer plant.
- The 2023 JD 304 G-Tier Compact Loader w/ Snowblower and Snow Pusher arrived Friday, Jan. 5. The cost is \$119,000. The attachments were purchased outright for \$15,500. The loader was financed with \$24,500 down and monthly payments of \$1623.57 due at the end of each month. Evelyn was given instructions to pre-pay this each month as it will be due prior to the regular meeting date.

## OLD BUSINESS:

1) **DECOMMISSIONING OF OLD LAGOONS:** Evelyn and Ron Gentry reported that the following items have been purchased or are on order for reimbursement from the WWTF Decommissioning Contingency Funds:

- 2024 Norstar bumper pull dump trailer \$8800 – MW Equipment LLC
- 2023 Polaris 350 UTV - \$14,769 – Wickham Tractor Co.
- 12 ft. Jon Boat – \$699.99 - On order from Cabela's
- 4 Life Vests - \$29.88 – Wal-Mart
- 2 sets chest waders in 2 different sizes - \$108.87 – Cabela's on order
- 60T crushed concrete – \$1725, On order from Simon Ready Mix of Sidney,
- 35-gal Boom Sprayer - \$899 – Wickham Tractor Co. on order
- Oars/oar locks - \$134.15 – Cabela's on order
- 5 HP Motor, TEFC, F1, 1 PH – \$1125.09 – Canyon Systems, Inc.

2) **PEETZ SCHOOL PROJECT:** Aaron Lund of Axis Surveying supplied the Town with the following proposed property abandonment descriptions:

Several Roads and Rights of Way as platted and dedicated via the Shaw's Addition to the Town of Peetz recorded November 8, 1915 as Reception No. 67883 of the Records of Logan County and situate within the Northeast Quarter Section 1, Township Eleven North (T.11N.), Range Fifty-two West (R.52W.) of the Sixth Principal Meridian (6th P.M.), Town of Peetz, County of Logan, State of Colorado, being more particularly described as follows;

All that portion of Main Street between the Westerly Right of Way Rogers Avenue to the Westerly Right of Way of Shaw Avenue, \*(while maintaining a 20-ft. easement down the center of Main Street from the Westerly Right of Way of Shaw Avenue to the Westerly Right of Way of Ross Avenue.)

Together with that portion of the platted alley between Logan Street and Main Street running East and West between the Easterly Right of Way of Rogers Avenue to the Easterly Right of Way of Coleman Avenue, \*(while maintaining a 20-ft. easement down the center of the platted alley from the Easterly Right of Way of Coleman Avenue to the Westerly Right of Way of Ross Avenue.)

Together with that portion of the platted alley between Main Street and Louisa Street running East and West between the Easterly Right of Way of Rogers Avenue to the Westerly Right of Way of Shaw Avenue.

Together with Rogers Avenue and Evelyn Avenue from the Southerly Right of Way of Logan Street to the Northerly Right of Way of Louisa Street.

Together with Ross Avenue and Coleman Avenue from the Northerly edge of the platted Alley between Logan Street and Main Street Running East and West to the Northerly edge of Louisa Street, \*(while maintaining a 20-ft. easement down the center of the platted alley from the Westerly Right of Way of Ross Avenue to the Easterly Right of Way of Coleman Avenue.)

The above-described tract of land contains 287,100 sq. ft. or 6.59 acres, more or less (±).

\*The shaded areas reflect the portions of streets and alleys where the Town of Peetz will maintain a 20-ft. easement for the purpose of water/sewer line maintenance.

Attorney Kelly Lowery will draw up the Abandonment Deed with these legal descriptions.

#### **NEW BUSINESS:**

- 1) **ORDINANCE NO. 2023-1: AN ORDINANCE TO AMEND ORDINANCE NO. 1-1998 CONCERNING COMPENSATION FOR MAYOR AND COUNCIL MEMBERS TO THE TOWN OF PEETZ/SECOND READING:** Traci Davenport read the Ordinance, which will reimburse the Mayor \$200 per month and reimburse the Trustees \$125 per month, effective January 1, 2024. All other provisions of Ordinance No. 1-1998 will apply. **Brenda Segelke moved and Jared Burns seconded a motion to approve the Ordinance. Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Wood-aye. Motion carried.**
- 2) **APPROVE 2024 BUDGET/RESOLUTIONS/APPROPRIATION OF FUNDS:** The Board reviewed the 2024 Budget via email prior to the meeting. Traci Davenport read the Resolution to adopt the Budget. **Dani Rennewanz moved and Brenda Segelke seconded a motion to approve the 2024 budget. Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Wood-aye. Motion carried.** Traci read the Resolution to Appropriate Sums of Money. **Dani Rennewanz moved and Jared Burns seconded a motion to approve the Resolution. Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Wood-aye. Motion carried.** Traci read the Resolution to Set Mill Levies. **Jared Burns moved and Zach Wood seconded a motion to approve the Resolution. Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Wood-aye. Motion carried.**
- 3) **RESOLUTION #2024-1: A RESOLUTION OF THE TOWN OF PEETZ, COLORADO, DESIGNATING PUBLIC PLACES FOR POSTING MEETING NOTICES DURING THE CALENDAR YEAR 2024.** Traci read the Resolution, designating the Town Hall, the Peetz Post Office, the Peetz Coop's Bulletin Board, Facebook page Happenings in Peetz, the Town's website Bulletin Board tab as posting locations. **Paul Mansfield moved and Brenda Segelke seconded a motion to approve the Resolution. Burns-aye, Davenport-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, Wood-aye. Motion carried.**

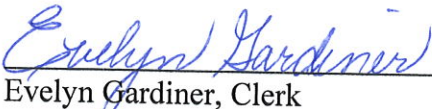
#### **COMMITTEE REPORTS:**

- **STREETS:** The status of the streetlight at Dunken and Emiline will be assessed.
- **WATER/SEWER:** The Town has received a notice of Modification of Facility Classification for Distribution from CDPHE. Ron will follow up with Lydia on this.
- **PERSONNEL:** A notice to appoint a new board member to replace Ron Gentry has been posted. Board members and employees completed 2024 W-4 forms and received their 2023 W-2 forms. Incumbents Brenda Segelke and Zach Wood received petition forms for the 2024 election in April. A notice of the two open positions on the Board has been posted. Petitions must be verified by the Town Clerk by the end of business day Tuesday, January 23, 2024.
- **CEMETERY:** A quote from Barre Ground LLC for \$19,000 for tree removal of the cemetery's perimeter trees and disposal was reviewed. More quotes will be sought per the Town's Procurement Policy.

- **FINANCE:** The maintenance position wages will begin at \$40,000 annually, along with a \$150 monthly stipend for health insurance.
- **PARKS AND RECREATION:** Xcel Energy repaired the broken light at the Peetz Park. Ron will get some dirt to fill in low spots in the park.
- **ANIMAL CONTROL:** Nothing to report.
- **COMMUNICATIONS:** Logan County Chamber of Commerce Awards Banquet Invitation.
- **PERMITS:** Nothing to report.
- **SANITATION:** Marick's will be contacted about emptying the recycle bins.
- **ORDINANCE NO. 1:** Nothing to report.

With no further business, the meeting was adjourned at 8:07 p.m.

  
Traci Davenport, Mayor

  
Evelyn Gardiner, Clerk