

# Board Minutes

Monday, May 10, 2021

The regular meeting of the Town Board convened in the Peetz Town Hall at 6:33 p.m. and opened with the Pledge of Allegiance. Mayor Traci Davenport, Clerk Evelyn Gardiner, Trustees Paul Mansfield, Ken Roelle, Brenda Segelke, Rayce Wood, and Zach Wood were present. WW Project Manager Amy Sorensen and Maintenance Manager Patrick White were present. Trustee Danielle Rennewanz and Water/Sewer Operator Lydia Kiser were present via Zoom. Brady Doty was a guest.

**CONSENT AGENDA:** No action.

Minutes of the regular April 2021 meeting were reviewed. Paul Mansfield moved and Rayce Wood seconded a motion to approve the Minutes as presented. **Davenport-aye, Mansfield-aye, Rennewanz-aye, Roelle-aye, Segelke-aye, R. Wood-aye, and Z. Wood-aye. Motion carried.**

Evelyn presented the Treasurer's Report. Ken Roelle moved and Zach Wood seconded a motion to accept the Treasurer's Report. **Davenport-aye, Mansfield-aye, Rennewanz-aye, Roelle-aye, Segelke-aye, R. Wood-aye, and Z. Wood-aye. Motion carried.**

Evelyn presented the Claims Report. Paul Mansfield moved and Rayce Wood seconded a motion to accept the Claims Report with corrections. **Davenport-aye, Mansfield-aye, Rennewanz-aye, Roelle-aye, Segelke-aye, R. Wood-aye, and Z. Wood-aye. Motion carried.**

**AUDIENCE:** Brady Doty was present because of his Agenda request to present his case for vacating a 13-foot portion of Main Street on the north edge of his property at 35820 Hwy 113. After a lengthy discussion, the Board and Doty agreed that an eternal easement was a better solution. Doty and the Town will work together to get an easement agreement completed to the satisfaction of both parties and possibly executed at the June 14, 2021, meeting.

**MAINTENANCE REPORT:** Pat White reported that the Peetz Farmers Co-op Co has agreed to do a pressure test at the site of the connection for their new facility and will install a pressure tank if necessary. Lydia Kiser requested to be present whenever the test is done.

Pat and Lydia also reported on the status of the change order water line out to the WWTF. Because the current waterline is located on the south side of North Street, it will require boring under the pavement. Lydia has also requested that the contractors use a 3-inch line as opposed to the proposed 1 ½-inch line for pressure purposes. Tapping into the 4-inch line on North Street with a 3-inch line will require a T rather than a saddle. Lydia will address these issues with JVA, Inc. at the next weekly construction meeting.

Better Electric has a new employee that has been assigned to the Town. He will be contacting the Town about testing the generator. Pat has also asked Better Electric to price new shop lights for the Town Shop.

## **OLD BUSINESS:**

- 1) **WW PROJECT MANAGER REPORT:** Amy Sorensen reported that Riechert Construction has requested a sub-contractor change for installation of the lagoon liner. This does not affect the cost. The project will be 8000 square yards short of dirt to build the lagoon berms to the required height. The excavator will be lowering the elevation of the main lagoon by 1 ft. to get more fill-dirt, but this requires that JVA, Inc. review the effects on the pump station, etc. Amy also shared information with the Board concerning the first payment application that will be submitted for the project on May 11. She explained "retainage" and that the DOLA and USDA grants will not be depleted until 2024. Because USDA representatives will not be allowed to be on-site due to Covid-19 restrictions, the Board agreed that as Clerk, Evelyn will have the authority to sign any necessary Site Inspection Waivers.
- 2) **RAILROAD WELL ARSENIC REPORT:** Nothing to report.
- 3) **REMOTE MEETING POLICY:** The Board of Trustees unanimously agreed that because Zoom/Team meetings have become the standard in the post-Covid era, attending meetings virtually will constitute the same as being in-person. The Remote Meeting Policy will reflect the change in policy and be effective immediately.

## **NEW BUSINESS:**

- 1) **ON-LINE PAYMENT QUOTES:** Evelyn presented a quote for \$1125 from Advantage Software to purchase an on-line payment option. This option has no monthly fees to the Town and offers reasonable