

# Board Minutes

Monday, February 13, 2023

The regular meeting of the Town Board convened in the Peetz Town Hall at 6:29 p.m. and opened with the Pledge of Allegiance. Mayor Traci Davenport, Clerk Evelyn Gardiner, Trustees Paul Mansfield, Dani Rennewanz, Brenda Segelke, Rayce Wood, and Zach Wood were present. Maintenance Manager Hunter White was also present. Trustee Ron Gentry and WWTF Project Manager Amy Sorensen were present via Zoom.

Consent Agenda: No action.

Minutes of the regular January 2023 meeting were reviewed. Dani Rennewanz moved and Brenda Segelke seconded a motion to approve the Minutes with correction. **Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.**

Evelyn presented the Treasurer's Report. Rayce Wood moved and Dani Rennewanz seconded a motion to accept the Treasurer's Report. **Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.**

Evelyn presented the Claims Report. Paul Mansfield moved and Rayce Wood seconded a motion to accept the Claims Report. **Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.**

- 1) **WW PROJECT MANAGER REPORT:** Amy Sorensen reported that after reviewing bids from Velocity Constructor's, Inc. and Eric Reichert Construction, JVA, Inc. has given Notice of Recommendation to Velocity Constructor's, Inc. in the amount of \$413,365.00 for the Biosolids Removal Project of the WWTF. USDA will return \$192,550 in grant funding that was taken back when the original project came in under budget. USDA's total contribution to the Decommissioning is \$219,191.03. Amy submitted a letter to DOLA to request that the \$192,551 that was returned to DOLA at the end of the construction period be reissued to the Town to complete the decommissioning project. The deadline for Notice of Award is February 7, so there is a tight window for receiving a contract from DOLA for the remaining funds. Approval of the contract may require an electronic vote by the Board. JVA, Inc. has budgeted \$75,500 for Engineering, Sorensen will receive \$7500.00 for Project Management, and \$2500 has been budgeted for legal fees. JVA, Inc. is recommending that the Town maintain a \$10,000 contingency fund for the project.

## **MAINTENANCE REPORT:**

- Hunter White reported that he did a utility shut-off on Dec. 24, 2022, at the 101 Dunken Ave.
- Snow removal for the past three storms was discussed.
- Hunter reported that the Town needs to complete the new entry point hydrant at the Water Tower as soon as possible. This will satisfy one of the Sanitary Survey violations. Hunter will contact Concrete Specialties to get on their schedule for spring.
- Hunter will also be working with Lydia Kiser to resolve several other Sanitary Survey violations.
- Hunter's request to become a member of the Colorado Rural Water Association was granted.
- The street broom on the JD mower has a broken cylinder. He has contacted 21<sup>st</sup> Century in Sidney for this repair. Hunter's request that all Town equipment be taken into a shop for a maintenance check was granted. He will keep maintenance records on all equipment once these inspections are complete.
- Board advised Hunter to purchase a detachable caution light to be used on all Town vehicles.

## **OLD BUSINESS:**

- 1) **ARSENIC AT THE RAILROAD WELL:** Damage to the foundation of the RR well building needs to be addressed. Hunter will contact Concrete Specialties for this, and also contact CGRS to come back to evaluate the integrity of the arsenic removal equipment inside the building while it is still under warranty.
- 2) **PEETZ SCHOOL PROJECT:** No progress.
- 3) **SALE OF TOWN EQUIPMENT:** No progress.

## **NEW BUSINESS:**

- 1) **RESOLUTION 2023-1 DESIGNATING PUBLIC PLACES FOR POSTING NOTICES:** Mayor Traci Davenport read the Resolution. **Dani Rennewanz moved and Rayce Wood seconded a motion to approve Resolution 2023-1 designating the five public posting locations as the Peetz Town Hall, Peetz Post Office bulletin board, Peetz Farmers Coop Station bulletin board, Facebook page-Happenings in Peetz, and the Peetz website under the Bulletin Board Tab. Davenport-aye, Gentry-**



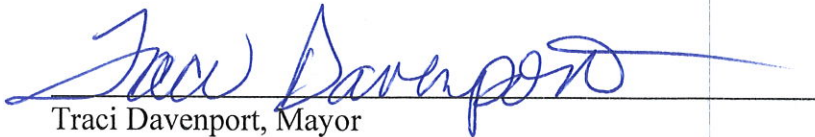
aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried. (A copy of the approved Resolution #2023-1 is attached to these Minutes, and a copy filed in the Resolutions/Ordinances box in the vault.)

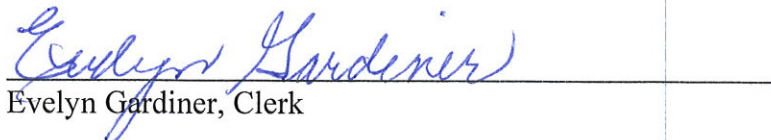
- 2) **APPROVE LAUER, SZABO, & ASSOC. ENGAGEMENT FOR TAX EXEMPTION IN 2023:** Board members reviewed the engagement agreement. **Dani Rennewanz moved and Rayce Wood seconded a motion to approve the agreement. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.**

**COMMITTEE REPORTS:**

- **STREETS:** More snow removal is needed at the Community Center to allow for parking. The concrete ditch west of the Post Office needs to have snow removed to facilitate water run-off.
- **WATER/SEWER:** Nothing to report.
- **PERSONNEL:** Nothing to report.
- **CEMETERY:** The Board approved a deed for the purchase of 2 lots in the Peetz Cemetery.
- **FINANCE:** Nothing to report.
- **ANIMAL CONTROL:** Stray dogs continue to be a problem.
- **PARKS AND RECREATION:** Nothing to report.
- **COMMUNICATIONS:** Nothing to report.
- **PERMITS:** Customers are being contacted about filling out water permits before purchasing water at the Kerr Station. The Board will address fee schedule changes for building permits at the next meeting.
- **SANITATION:** Nothing to report.
- **ORDINANCE NO. 1:** Nothing to report.

With no further business, the meeting adjourned at 8:12 p.m.

  
Traci Davenport, Mayor

  
Evelyn Gardiner, Clerk

**ADDENDUM:** On Thursday, February 2, 2023, via electronic media, **Dani Rennewanz moved and Brenda Segelke seconded a motion to approve Grant Agreement Amendment #1 EIAF 8913 – Peetz Lagoon WWTF from the Department of Local Affairs (DOLA), in the amount of \$192,551.00. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.**