

Board Minutes

Monday, January 9, 2023

The regular meeting of the Town Board convened in the Peetz Town Hall at 6:30 p.m. and opened with the Pledge of Allegiance. Mayor Pro-Tem Dani Rennewanz, Clerk Evelyn Gardiner, Trustees Ron Gentry, Paul Mansfield, Brenda Segelke, Rayce Wood, and Zach Wood were present. Mayor Traci Davenport and WWTF Project Manager Amy Sorensen were present via telephone.

Consent Agenda: No action.

Minutes of the regular November 2022 meeting were reviewed. Ron Gentry moved and Brenda Segelke seconded a motion to approve the Minutes. **Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.**

Evelyn presented the Treasurer's Report. Paul Mansfield moved and Ron Gentry seconded a motion to accept the Treasurer's Report. **Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.**

Evelyn presented the Claims Report. Paul Mansfield moved and Ron Gentry seconded a motion to accept the Claims Report. **Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.**

- 1) **WW PROJECT MANAGER REPORT:** Because of the telephone connection, Amy Sorensen was asked to give her report on the WWTF first. The Decommissioning Pre-Bid Meeting was held in the Town Hall on Tuesday, December 6. Simon Farrell of JVA, Inc., Mike Sharp of Denali, Andrew Rein of Eric Riechert Construction, and Evelyn Gardiner were present. Amy Sorensen and a bidder from Kansas were present via Zoom. The Bid Opening is scheduled for Monday, December 19, at 3:00 p.m. in the Town Hall. Representatives from JVA and agents from USDA and DOLA will be present via Teams. Amy reported that the old lagoons are dry, allowing for removal of the biosolids, but that Colorado state testing time may hold up the process. An RPR will be required for this project as well.

MAINTENANCE REPORT: On Sunday, Dec. 11, Pat White had to make adjustments to the Main Well. Lydia Kiser and her assistant were in Peetz on Thursday, Dec. 8, taking samples and assessing the situation at the Railroad Well.

OLD BUSINESS:

- 1) **ARSENIC AT THE RAILROAD WELL:** Zach Wood assisted Lydia in draining one of the arsenic vessels and emptying it into the sewer lagoon on that day. When full, the vessels are so heavy they are causing damage to the cement foundation of the building. Repairs will have to be made. CGRS will be contacted to investigate the structural integrity of the piping and connections of the system. Paul Reed Construction has volunteered to pay for draining the vessels. Zach will submit an invoice after draining the second vessel.
- 2) **2023 BUDGET:** Dani Rennewanz read the Resolution to Adopt Budget, Resolution to Appropriate Sums of Money, and Resolution to Set Mill Levies. **Zach Wood moved and Rayce Wood seconded a motion to approve the Resolutions as read. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.**
Brenda Segelke moved and Paul Mansfield seconded a motion to adopt the 2023 Budget as prepared by Lauer, Szabo, and Associates, P.C. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried. (A copy of the 2023 Approved Budget and Resolution to Supplemental Appropriation are attached to these Minutes.)
- 3) **PEETZ SCHOOL PROJECT:** Coleman Avenue in front of the school and across the practice field will be vacated once the proper surveys have been done and the correct legal description is supplied to the Town. The Town will also vacate Coleman Avenue all the way north to North Street but in a separate deed.
- 4) **SALE OF TOWN EQUIPMENT:** Zach Wood reported that Big Iron did not receive the form he submitted a month ago, so the Massey tractor, 8 ft. blade, and the dump truck will not sell until after the first of the year.

NEW BUSINESS:

- 1) **RESOLUTION 2022-4 FEE SCHEDULE AMENDMENT (BULK WATER):** Zach Wood moved and Rayce Wood seconded a motion to approve Resolution 2022-4 increasing the price of bulk water for commercial, agricultural & household users and presenting rules of use. **Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.** (A copy

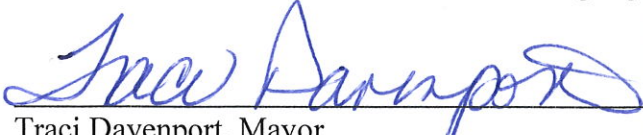
of the approved Resolution #2022-4 is attached to these Minutes, and a copy filed in the Resolutions/Ordinances box in the vault.)

- 2) **ACCIDENT/INCIDENT POLICY:** The policy was updated with suggested inclusions after last month's review. **Ron Gentry moved and Brenda Segelke seconded a motion to approve the policy as written. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.** (A copy of the approved Accident/Incident Policy is attached to these Minutes and a copy filed in the Policies notebook.)
- 3) **PERSONNEL POLICY:** The personnel policy was updated with suggested inclusions after last month's review. Hunter White asked for clarifications of certain clauses within the policy, namely comp time, vacation, PTO, and a \$150 stipend. White requested that he be "on-the-clock" if he should have to remain overnight at the Town Shop for an impending storm. The Board denied his request. The maintenance personnel's utility fees would be paid by the Town if living in Town. **Zach Wood moved and Brenda Segelke seconded a motion to approve the policy as written. Davenport-aye, Gentry-aye, Mansfield-aye, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried.** (A copy of the approved Personnel Policy is attached to these Minutes, and a copy filed in the Policies notebook.) Signed copy of the policy is filed in the Employee's file.

COMMITTEE REPORTS:

- **STREETS:** Nothing to report
- **WATER/SEWER:** Nothing to report.
- **PERSONNEL:** Evelyn presented the employment contract she drafted through Rocket Lawyer for Pat White as Maintenance Consultant. **Brenda Segelke moved and Rayce Wood seconded a motion to approve the contract as written. Davenport-aye, Gentry-aye, Mansfield-abstain, Rennewanz-aye, Segelke-aye, R. Wood, Z. Wood-aye. Motion carried. (Original signed agreement in employee's file)**
- **CEMETERY:** The cement pots and topiary greens have arrived for the Knifer Memorial. Caleb Barrett has looked at them and is planning to secure them into the stamped concrete apron planned for the memorial bench as soon as weather is favorable.
- **FINANCE:** The Bank of Colorado CD matured on December 7. As approved by the Board, the CD was cancelled, and the funds moved to the General checking account. The funds will be moved to ColoTrust Water and General accounts according to distribution of the CD proceeds. Evelyn requested a meeting with the Finance Committee after the first of the year to discuss best practices for expenditures in the coming year.
- **ANIMAL CONTROL:** Vicious dog was removed by the owner from 608 Main Street.
- **PARKS AND RECREATION:** The Christmas decorations have been put up and look great.
- **COMMUNICATIONS:** Various vendor Christmas cards, Logan County Chamber of Commerce sponsorship request. The office phone quit working and was replaced.
- **PERMITS:** The Board reviewed the current Fee Schedule and tabled any updates until the next meeting.
- **SANITATION:** Nothing to report.
- **ORDINANCE NO. 1:** Nothing to report.

With no further business, the meeting adjourned at 7:52 p.m.



Traci Davenport, Mayor



Evelyn Gardiner, Clerk